

**DENVER PUBLIC SCHOOLS
CAREER AND TECHNOLOGY EDUCATION
BUSINESS EDUCATION PROPOSED TEXTBOOKS FOR ADOPTION**

<u>Course</u>	<u>Name of Book</u>	<u>Author</u>	<u>Publisher</u>	<u>Copyright Date</u>
Word Processing 1 & 2	Learning MS Word 2002 Publisher 2002	Weixel	Glencoe/ McGraw-Hill	2002
Desktop Publishing	A comprehensive approach	Bill & Karla Roberts	Glencoe/ McGraw-Hill	2002
Business Management 1 & 2	Business Management: Real World Applications & Connections	Rue and Byars	Glencoe/ McGraw-Hill	2001
Business Management 1 & 2	Introduction to Business	Dr's. Betty J Brown John E Clow	Glencoe/ McGraw-Hill	2003
Technology 8	Computing Fundamentals	Peter Norton	Glencoe/ McGraw-Hill	2003
Entrepreneurship 1 & 2	Entrepreneurship Small Business Management	Earl C. Meyer Kathleen R. Allen Farese, Kimbrell, Woloszyk	Glencoe/ McGraw-Hill	2000
Marketing 1 - 4	Marketing Essentials	Gordon W Brown	Glencoe/ McGraw-Hill	2002
Business Law 1 & 2	Understanding Business & Personal Law	Paul A Sukys	Glencoe/ McGraw-Hill	2006
Accounting 1 & 2	Accounting - First Year Course	Guerrieri, Haber, Hoyt, Turner	Glencoe/ McGraw-Hill	2004
Advanced Accounting	Accounting-Advanced Course	Guerrieri, Haber, Hoyt, Turner	Glencoe/ McGraw-Hill	2004
Spreadsheets	Excel 2000: A Comprehensive Approach	Carole Tobias	Glencoe/ McGraw-Hill	2000
Database	Access 2000: A Comprehensive Approach	Kathleen Stewart	Glencoe/ McGraw-Hill	2000
Technology Applications	Office XP, A Comprehensive Approach	Hinkle, Stewart, Marple	Glencoe/ McGraw-Hill	2002
Technology 8	Office 2000: A Comprehensive Approach	Hinkle, Stewart, Marple, Fisher-Larson	Glencoe/ McGraw-Hill	2000
Desktop Publishing	Adobe InDesign CS	Adobe Press	Prentice Hall	2004
Desktop Publishing	Learning MS Office Publisher 2003	Faithe Wempen	Prentice Hall	2004

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Multimedia 1 & 2	Dreamweaver MX 2004 Technology Applications	Julian Rickards	Prentice Hall	2005
Technology Applications 7	Level I	Pearson/Prentice Hall	Prentice Hall	2004
Accounting 1 & 2	Accounting Multicolumn 8E Journal	Ross, Gilbertson, Lehman, Hanson	Thomson Southwestern	2005
Accounting 3 & 4	Accounting Advanced	Ross, Gilbertson, Lehman, Passalaqua	Thomson Southwestern	2005
Multimedia 1 & 2	Adobe Design Professional		Thomson Southwestern	
Multimedia 1 & 2	Adobe Illustrator CS		Thomson Southwestern	
Multimedia 1 & 2	Adobe InDesign CS		Thomson Southwestern	
Multimedia 1 & 2	Adobe Photoshop CS		Thomson Southwestern	
Multimedia 1 & 2	Macromedia Flash MX 2004		Thomson Southwestern	
Multimedia 1 & 2	Macromedia Fireworks MX 2004		Thomson Southwestern	
Multimedia 1 & 2	Dreamweaver MX 2004	Guthrie & Soe	Southwestern	2003
Keyboarding	Digitacion para el dominio de la computadora	Robinson, Hoggatt, Shank, Beaumont, Crawford, Erickson	Thomson Southwestern	2001
Entrepreneurship	Entrepreneurship Ideas in Action	Cynthia L. Greene	Thomson Southwestern	2004
Personal Finance	Managing Your Personal Finances	Joan S. Ryan	Thomson Southwestern	2002
Career Connection Exp.	Marketing Yourself	Dorene Ciletti	Thomson Southwestern	2004
Marketing/School Store	School Store Operations	DECA, Inc.	Thomson Southwestern	2005
Technology Applications	Century 21 Computer Applications & Keyboarding	Hoggatt, Shank, Robinson	Thomson Southwestern	2002
Technology Applications	Intergrated Business Projects	Olinzock, Arney, Skean	Thomson Southwestern	2005
Keyboarding 6	Typing Time	FS Creations, Inc.	Southwestern	2002